



Lexington County Communications

434 Ball Park Road
Lexington, South Carolina 29072
Phone: 803.785.2366
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COMMUNICATIONS DOCUMENT REQUEST & RELEASE FORM

It is the policy of the Lexington County Communications Center to comply with the provisions of the South Carolina Freedom of Information Act, by releasing the following departmental records.

There is a \$35.00 fee per request. Audio copies are provided in compact disc form. You will be contacted when the information is ready to be picked up.

PLEASE PRINT OR TYPE INFORMATION BELOW:

Requested by: _____ Contact Number: _____
(Name of Caller)

Date of Request: _____ Case Number: _____
(If Known)

Incident Location: _____
(Street Address)

Date & Time of Incident: _____
(Exact Date and Approximate Time)

Additional Call Information: _____

☐ Call Card ☐ EMS ☐ Fire Service ☐ Law Enforcement
☐ 911 Call ☐ Other _____

County use only For Releasing Above Information: \$ Collected

Signature of Recipient

Date

Organization

Drivers License #

Other Identification (Specify)

Signature of releasing County Personnel

Date / Time